

Full-Time Position Available

District Coordinator—Posey County SWCD

This multifaceted position provides administrative and office management support to the Posey County SWCD as defined in Indiana District Law (IC 14-32).

This professional position requires administrative and office management skills and working knowledge of QuickBooks. A Bachelor of Science or Associates degree is preferred but not required. Knowledge of soil conservation measures or natural resource management is helpful.

This full-time, County employee position comes with a benefit package and is housed in the USDA Service Center office located in Mt. Vernon, Indiana.

Applicants MUST be able to pass a Federal background check and drug testing.

A full job description can be obtained by e-mailing jeri.ziliak@in.nacdnet.net, found on the Posey SWCDs Facebook page or by calling the office at 812-838-4191, ext 3.

Resumes with cover letters will be accepted until May 8th. Submit to jeri.ziliak@in.nacdnet.net or mail to Posey County SWCD, 1805 Main St., Mt. Vernon, IN 47620.